



28th July 2016

CALL FOR EXPRESSION OF INTEREST

Reference: FM/TEND/AMI/2016/002

Recruiting a Consultant to Evaluate the Current IT Master Plan and Develop a new IT Master Plan for 2017-2021.

Background and Rationale

The West African Health Organisation (WAHO) is ECOWAS' specialized Institution responsible for Health Issues. As such, WAHO is responsible for promoting cooperation and regional integration in health in the West African region. In addition, WAHO developed during its second Strategic Plan (2009-2013) an IT Master Plan which covered the period 2010 - 2014 and was extended to 2016. The said strategic document currently guides IT activities and supports the Institution's various programs in the field.

ECOWAS and all its institutions, including WAHO, are going through institutional reforms. Hence, departments in WAHO will be reduced from 6 to 4. A major change in this reform has been the creation of an ICT and Documentation Unit under the supervision of the Internal Services Department (Originally DAF: Department of Administration and Finance since 1st April 2016. Prior to that date, the IT Team was under the supervision of the Department of Research and Health Information System running some activities supervised by the DAF.

To date, IT staff have been conducting the following activities:

- Internal IT Development : IT infrastructure (hardware, software, LAN and Internet security);
- Provision of platforms for information sharing: web application portal for regional health information system, WAHO Website, virtual library, etc.
- Support to Ministries of Health in ECOWAS member countries: developed regional e-health plan, supported countries to develop or implement their National eHealth Plan and supplied comprehensive videoconferencing equipment.

Specifically, the implementation of projects included in the previous IT Master Plan provided an opportunity to start-up implementation and security activities of infrastructure and systems, fiber optic interconnection of buildings housing WAHO's various departments. In addition, the IT Master Plan enhanced the implementation of new applications or update of existing applications, the establishment of a comprehensive communication system via videoconferencing among WAHO, countries and Partners.

Despite these achievements and significant progress made, there remain several strategic issues and major challenges. Against this background, WAHO intends to recruit a Consultant to evaluate the current IT Master Plan and develop a new IT Master Plan for 2017-2021

Consultant's tasks:

The Consultant shall mainly run the following actions below: Deliverables must be provided at the end of each task.

- Prepare the Mission Scope
- Conduct a critical analysis of the current IT status including IT Master Plan.
- Provide an update on the art of best practices
- Collect technical and professional needs
- Define the strategic thrusts
- Develop IT Master Plan
- Draw up a macro planning and resource allocation
- Draft the IT Master Plan

The execution period for the provision of this service is a maximum of two (2) months.

Eligible consulting firms are invited to show their interest in providing the services described above. The firm must provide information demonstrating that it has the required **qualifications and relevant experience (documentation on the firm and its areas of expertise, references for similar assignments) to provide the services. References must be evidenced by cover pages and Contract signature pages or Certificates of successful completion. A table summarizing those references must necessarily highlight the purpose of the mission, Customer's address, activity cost, year of implementation and duration of assignment. These criteria will be taken into account for shortlisting.**

The Consulting firm will be selected based on the Consultants' Qualification method (CQS) in accordance with the ECOWAS Tender Code (effective from 1 January 2014).

Qualified Consultants may download the TOR on WAHO website at the following address: www.wahooas.org

For further information, please contact WAHO at the address and on working days and office hours stated below: *from Monday to Friday, between 8 am and 4 pm.*

Written expressions of interest must be submitted **not later than Thursday 18th August 2016 at 11.am UT** to the address below, in person, by post or e-mail: offres@wahooas.org with the following subject matter: **“Recruiting a Consulting Firm to Evaluate the Current IT Master Plan and Develop a New IT Master Plan for 2017 – 2021”**

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 **Dr. Xavier CRESPIÑ**
Director General